

APPROVED by
Order No 22.3-82 of the Head of
the State Nuclear Power Safety
Inspectorate of 25 August 2011
(with 29 January 2016, 3 July 2017,
26 September 2017, 22 November
2018, 28 December 2018
amendments)

**NUCLEAR SAFETY REQUIREMENTS
BSR-1.1.3-2016**

**INSPECTIONS CONDUCTED BY THE STATE NUCLEAR POWER SAFETY
INSPECTORATE**

**CHAPTER I
GENERAL PROVISIONS**

1. The Nuclear Safety Requirements BSR-1.1.3-2016 “Inspections conducted by the State Nuclear Power Safety Inspectorate” (hereinafter – “the Requirements”) define the procedure of the organisation and performance of inspections of entities specified in Paragraph 2 of these Requirements, the procedure for the declaration of compliance with the established radiation protection requirements in the nuclear energy sector (hereinafter – “radiation protection”) and the procedure and time limits for the elimination of violations and insignificant violations of the requirements of legal provisions (hereinafter – “insignificant violation”) and cases of non-conformity with good practices detected during the inspections.

2. Acting in accordance with legal acts referred to in paragraphs 6.2 and 6.3 of the Requirements, the State Nuclear Power Safety Inspectorate (hereinafter – VATESI) shall perform inspections of the applicants for licenses, permits and temporary permits granted by VATESI, the holders of licenses, permits, temporary permits and certificates granted by VATESI, dosimetry services for nuclear installations, entities having registered activities included in the list of the types of registered activities enclosed in Annex 1 to the Law on Radiation Protection and other persons specified in Article 8 Paragraph 1 of the legal act referred to in paragraph 6.3 of the Requirements and, acting in compliance with the legal act referred to in paragraph 6.2 of the Requirements, shall also perform inspections of entities supplying services, goods or works (hereinafter – “suppliers”) for the holders of licences and permits, entities carrying out the assessment of the construction site of the nuclear facility (hereinafter – NF) and other entities engaged in activities involving nuclear materials and nuclear fuel cycle materials (hereinafter – “economic entity”) specified in the aforementioned legal act.

3. During inspections, the VATESI shall verify the compliance of the economic entity’s activities with the conditions and requirements for the nuclear safety, radiation protection, nuclear materials and nuclear fuel cycle materials physical security (hereinafter – physical security) and ensuring the fulfilment of the nuclear non-proliferation obligations set out by laws, nuclear safety requirements, regulations, other legislation as well as normative technical documents of nuclear safety, technical documents of installations and the economic entity’s management system documents.

4. Having regard to the safety areas referred to in paragraph 3 of the Requirements, VATESI may inspect:

- 4.1. the design, manufacturing, supply, installation, operation and decommissioning of NF structures, systems and components (systems and components) or other equipment being used;
- 4.2. the design, development and use of software;
- 4.3. technological processes and use of equipment;
- 4.4. the management system and documents of an economic entity;

- 4.5. economic entity's staff competences and training;
- 4.6. the use of operational experience;
- 4.7. safety improvements of economic entity's activities;
- 4.8. emergency preparedness;
- 4.9. the supply of services, goods and works for the holders of and applicants for licences and permits;
- 4.10. fulfilment of the obligations of the non-proliferation of nuclear weapons;
- 4.11. technical and organisational measures for physical security;
- 4.12. technical and organisational measures for radiation protection;
- 4.13. other aspects of the economic entity's activities if their state supervision is carried out by VATESI in compliance with legal acts referred to in paragraphs 6.2 and 6.3 of the Requirements.

5. The VATESI inspections shall be planned and conducted in the light of the principles of supervision of the economic entities' activities set out in the legal acts specified under subparagraph 6.4 of the Requirements and other provisions regulating the supervision of economic entities.

CHAPTER II REFERENCES

- 6. The Requirements contain references to the following legal acts:
 - 6.1. Republic of Lithuania Law on Nuclear Energy;
 - 6.2. Republic of Lithuania Law on Nuclear Law on Nuclear Safety;
 - 6.3. Republic of Lithuania Law on Radiation Protection;
 - 6.4. Republic of Lithuania Law on Public Administration;
 - 6.5. Republic of Lithuania Law on State Secrets and Official Secrets;
 - 6.6. Regulations of the State Nuclear Power Safety Inspectorate approved by Resolution No 1406 of the Government of the Republic of Lithuania of 21 November 2012 On the approval of the Regulations of the State Nuclear Power Safety Inspectorate;
 - 6.7. Rules on the licensing of export, import, transit, intermediation and shipment of strategic goods in the European Union approved by Resolution No 932 of the Government of the Republic of Lithuania of 22 July 2004 on the approval of the rules on the licensing of export, import, transit, brokerage and intra-EU transfer of the strategic goods, the rules on the implementation of controls of the strategic goods and the rules on the issuance of certificates to the recipient enterprises manufacturing military equipment;
 - 6.8. Rules on the implementation of controls of the strategic goods approved by Resolution No 932 of the Government of the Republic of Lithuania of 22 July 2004 on the approval of the rules on the licensing of export, import, transit, brokerage and intra-EU transfer of the strategic goods, the rules on the implementation of controls of the strategic goods and the rules on the issuance of certificates to the recipient enterprises manufacturing military equipment;
 - 6.9. Resolution No 511 of the Government of the Republic of Lithuania of 4 May 2010 on the optimisation of supervisory functions performed by institutions;
 - 6.10. Rules of legalising activities involving sources of ionising radiation, approved by Resolution No 918 of the Government of the Republic of Lithuania of 12 September 2018 On the implementation of the Law on Radiation Protection of the Republic of Lithuania;
 - 6.11. Nuclear Safety Requirements BSR-1.1.4-2017 "Rules of procedure for applying the enforcement measures set by the State Nuclear Power Safety Inspectorate", approved by Order No 22.3-106 of the Head of VATESI of 24 October 2011 On the approval of Nuclear Safety Requirements BSR-1.1.4-2017 "Rules of procedure for applying the enforcement measures set by State Nuclear Power Safety Inspectorate";
 - 6.12. Nuclear Safety Requirements BSR-2.1.2-2010 "General requirements on assurance of safety of nuclear power plants with RBMK-1500 type reactors" approved by Order No 22.3-16 of the Head of the VATESI of 5 February 2010 on the approval of the Nuclear Safety Requirements BSR-2.1.2-2010 "General requirements on assurance of safety of nuclear power plants with RBMK-1500 type reactors";

6.13. Nuclear Safety Requirements BSR-1.4.1-2016 “Management system” approved by Order No 22.3-56 of the Head of the VATESI of 21 June 2010 on the approval of the Nuclear Safety Requirements BSR-1.4.1-2016 “Management system”.

6.14. Nuclear Safety Requirements BSR-1.2.1-2014 “Rules of procedure of nuclear material accounting and control, and provision of information about research and development activities” approved by Order No 22.3-85 of the Head of VATESI of 30 May 2014 On the approval of Nuclear Safety Requirements BSR-1.2.1-2014 “Rules of procedure of nuclear material accounting and control, and provision of information about research and development activities” and repeal of some orders approved by the Head of State Nuclear Power Safety Inspectorate”.

CHAPTER III DEFINITIONS

7. For the purposes of these Requirements the following definitions shall apply:

7.1. **Non-conformity with good practices** – means non-compliance with IAEA safety fundamentals, safety requirements, safety guides, principles of nuclear security, nuclear security recommendations, implementation of these recommendations and technical guides, Western European Nuclear Regulatory Authorities Association (hereinafter, WENRA) safety levels, objectives and (or) other IAEA and (or) WENRA published information or other recognized good practices with regard to the safety.

7.2. **Violation** – means an act or omission of an economic entity identified during inspection leading to the violation of laws, nuclear safety requirements, nuclear safety rules or other applicable legal acts, conditions of validity of a license or a permit.

7.3. **Regular inspection** – means inspection carried out according to the schedules or other aspects of ordinary activities carried out by an economic entity, which must be regularly inspected in pursuit of the objectives of state supervision of the economic entity’s activities within the limits of competence of the VATESI.

7.4. **Special inspection** – means inspection aimed at inspecting the specific aspects of safety or responding to the existing unexpected, unplanned, unusual situations, occurred unusual event or obtained specific information and which is not a regular inspection or a technical inspection.

7.5. **Technical inspection** – means participation of employees of the VATESI in technical check of NF structures, systems and components (systems and components) or other equipment carried out by an economic entity’s, or in other inspection carried out by the economic entity’s in pursuit of the objectives of state supervision within the limits of competence of the VATESI.

7.6. The term "safety" as used in the Requirements is understood as the totality of the safety aspects of the following nuclear facilities (NFs) and activities (transport, acquisition, possession and use) involving nuclear fuel cycle materials, nuclear and fissile materials as specified in Annex 1 to the Law on Nuclear Safety, in the quantities set out in that Annex, as well as the activities referred to in Article 2(56) of the Law on Radiation Safety:

7.6.1. nuclear safety of the NF and operations with the nuclear fuel cycle materials, nuclear materials and fissionable materials specified listed in Annex 1 to the Law on Nuclear Safety in the quantities specified in Annex 1;

7.6.2. physical security of NFs, NF sites, nuclear and nuclear fuel cycle materials and radioactive sources;

7.6.3. radiation protection of NF and operations with the nuclear fuel cycle materials, nuclear materials and fissionable materials specified listed in Annex 1 to the Law on Nuclear Safety in the quantities specified in Annex 1;

7.6.4. ensuring the fulfillment of the international nuclear non-proliferation obligations assumed by the Republic of Lithuania.

8. Other terms used in these Requirements shall have the meanings assigned to them in legal acts referred to in subparagraphs 6.1, 6.2, 6.3, 6.4, 6.5, 6.10, 6.11 and 6.12 of these Requirements, other nuclear safety requirements and regulations and legal acts regulating inspections of economic entities and nuclear safety.

CHAPTER IV INSPECTIONS CARRIED OUT BY THE VATESI

SECTION ONE CLASSIFICATION OF INSPECTIONS

9. Inspections performed by the VATESI shall be classified as follows:
- 9.1. according to planning aspects – planned and unplanned;
 - 9.2. according to early announcement of the inspection – announced and unannounced;
 - 9.3. according to the character of inspection – regular, special and technical.
10. Planned inspections shall always be announced. Unplanned inspections may be both announced and unannounced. Unplanned unannounced inspections shall not be notified to economic entities.

SECTION TWO TECHNICAL INSPECTIONS OF THE IMPORTANT TO SAFETY PRESSURISED COMPONENTS AT THE STATE ENTERPRISE IGNALINA NUCLEAR POWER PLANT

11. Technical inspections of the important to safety pressurised components (equipment and pipelines) of the State Enterprise Ignalina Nuclear Power Plant (hereinafter – Ignalina NPP) shall be carried out when it is necessary to monitor the performance of technical checks of the important to safety pressurised components carried out by Ignalina NPP and to assess the technical condition of the important to safety pressurised components of Ignalina NPP, the preparedness for the start-up – commissioning works and routine operation of the important to safety pressurised components.

12. Technical inspection of the important to safety pressurised components shall cover external and/or internal survey of equipment and pipelines, checks of performance of hydraulic tests, verification of parameters indicating the conformity of the important to safety pressurised components with the nuclear safety normative technical documents, and other safety compliance assessment actions.

13. Technical inspections of the important to safety pressurised components of Ignalina NPP shall be carried out according to the schedules of technical check of the important to safety pressurised components of Ignalina NPP.

14. Ignalina NPP shall notify the Supervision Division of the VATESI in writing of the planned technical check of the important to safety pressurised components, related to the actions indicated in paragraph 11 of the Requirements, no later than fifteen working days before the start of the check. In case of changes in time or date of a technical check of which the VATESI has already been notified in accordance with this paragraph, the Ignalina NPP shall forthwith inform the Supervision Division of the VATESI by e-mail or by e-mail and phone if remain 1 working day before the start of the check.

SECTION THREE INSPECTIONS OF SUPPLIERS OF HOLDERS OF VATESI ISSUED LICENSES AND PERMITS

15. The purpose of inspections of suppliers of holders of VATESI issued licenses and permits shall be to ascertain that:

15.1. holders of VATESI issued licenses and permits shall carry out controls over supply of the safety-related products in a manner required by the nuclear safety normative technical documents and documents of the management system of the holders of VATESI issued licenses and permits;

15.2. holders of VATESI issued licenses and permits are supplied with safety related services or goods, or the performance of the safety related works meet the safety requirements established for them under the legislation and the nuclear safety normative technical documents.

16. Where a supplier of the holders of VATESI issued licenses and permits is inspected during

the inspection or audit of the supplier which is performed by an authorised representative of the holder of VATESI issued licenses and permits, it shall be considered that the ability of the holder of VATESI issued licenses and permits represented by such representative to control its supplier is being inspected (it shall be considered that the economic entity represented by such representative is being inspected).

17. Where suppliers of the holders of VATESI issued licenses and permits are inspected during management system audits of such suppliers which are performed by an authorised representative of the holder of VATESI issued licenses and permits, such inspections shall be carried out having regard to annual audit programmes prepared by the holder of VATESI issued licenses and permits and furnished to the VATESI in accordance with the legal act specified under subparagraph 6.13 of the Requirements.

18. The VATESI, shall, no later than within twenty working days of the day of the submission of annual audit programmes, notify the holder of VATESI issued licenses and permits in writing of the planned inspections of the VATESI pertaining to audits planned by the holder of VATESI issued licenses and permits, if inspections are planned to carry out.

19. The holder of VATESI issued licenses and permits shall notify the VATESI in writing of the audits specified in the letter of the VATESI indicated in paragraph 18 of the Requirements no later than twenty working days before the start of such audits. In case of changes in time or date of an audit of which the VATESI has already been notified in accordance with this paragraph, the holder of VATESI issued licenses and permits shall forthwith inform the VATESI by e-mail and phone.

CHAPTER V PLANNING OF INSPECTIONS

20. Inspections of the VATESI shall be planned and performed in compliance with legal acts referred to under paragraph 6 of these Requirements and their implementing legislation.

21. The planning and performance of inspections shall be based on the graded approach to make an effective use of financial and human resources of the VATESI and to focus inspections on the areas of activities which are likely to pose higher risk to people, environment and employees of the supervised economic entities, and are related to the nuclear safety, radiation protection and physical security and with the ensuring the fulfilment of the nuclear non-proliferation obligations.

22. Duration of the inspection shall depend on the volumes and complexity of works carried out in the nuclear energy area, their impact on the NF safety, the type and complexity of the NF, the type of activity of economic entity, available resources of the VATESI and other circumstances.

23. Periodicity of inspections carried out by VATESI at the State Enterprise Ignalina Nuclear Power Plant shall be determined by the order of the Head of VATESI subject to activities, equipment and measures being inspected and shall be published on the internet site of VATESI.

24. Planned inspections of economic entities who engage in the activities which are subject to obtaining the document attesting the end use specified under subparagraph 10.3 of the legal act referred to in subparagraph 6.7 of the Requirements shall be carried out according to the periodicity specified under paragraph 9 of the legal act referred to in subparagraph 6.8 of the Requirements.

25. Planned inspections of economic entities engaged in nuclear energy activities involving sources of ionising radiation which are subject to obtaining a license or a temporary permit of the type specified in Article 12 Paragraph 3 Subparagraphs 1–3 of the legal act referred to in paragraph 6.3 of the Requirements shall be carried out at least once in two years.

26. Planned inspections of economic entities engaged in nuclear energy activities involving sources of ionising radiation which are subject to obtaining a license or a temporary permit of the type specified in Article 12 Paragraph 3 Subparagraph 4 of the legal act referred to in paragraph 6.3 of the Requirements shall be carried out at least once in three years.

26¹. Planned inspections of the fulfilment of the obligations of the non-proliferation of nuclear weapons in accordance with the legal act referred to in paragraph 6.14 of the Requirements by economic entities which are holders of nuclear material and operate under licences specified in Article 22 Paragraph 1 of the legal act referred to in paragraph 6.2 of the Requirements shall be

carried out at least once per year.”

26². Planned inspections of the fulfilment of the obligations of the non-proliferation of nuclear weapons in accordance with the legal act referred to in paragraph 6.14 of the Requirements by economic entities which are holders of nuclear material, but do not operate under licences specified in Article 22 Paragraph 1 of the legal act referred to in paragraph 6.2 of the Requirements shall be carried out at least once in five years.”

26³. Planned inspections of economic entities which provide training services in radiation protection and implement training for employees performing nuclear energy activities with sources of ionising radiation, including permanent or temporary staff employed at the NF, and for persons responsible for radiation protection shall be carried out at least once in three years.

26⁴. Planned inspections of economic entities engaged in nuclear energy activities involving sources of ionising radiation which are subject to registering the activities pursuant to Article 13 Paragraph 1 of the legal act referred to in paragraph 6.3 of the Requirements shall be carried out at least once in six years.

27. In cases other than those specified in paragraphs 23–26⁴ of the Requirements, VATESI shall determine the periodicity of inspections taking into account the nature of the activities undertaken by an economic entity to be inspected, results of previous inspections of the economic entity and essential events of safety with influence on the economic entity’s activities.

28. Planned inspections of VATESI shall be carried out according to the plan of inspections approved by the order of the Head of VATESI which is drawn up for a period of one calendar year in line with the provisions laid down in paragraphs 20–27 of the Requirements.

29. The VATESI inspection plan for the following calendar year shall be published on the VATESI website no later than 31 December of the current year, including the following information:

29.1. the title of the inspection;

29.2. the economic entity subject to the inspection;

29.3. the timeframe planned for the performance of the inspection;

29.4. the type of the inspection according to the criterion specified under paragraph 9.3 of the Requirements.

29.5. the title of the checklist/report, if the inspection will be carried out using a checklist/report.

30. The approved plan of inspections of the VATESI may be changed by a reasoned decision of the Head of the VATESI not less than ten working days before the time limit planned for the inspection. The changed plan of inspections shall be published on the internet site of the VATESI no later than within three working days.

30¹. Inspections of economic entities specified in paragraphs 25, 26, 26¹, 26², 26³ and 26⁴ of the Requirements shall be carried out according to the checklists approved by the Head of VATESI which are published in the Register of Legal Acts and on the internet site of VATESI.

30². The checklists approved by the Head of VATESI shall be used:

30².1. in full in the event of planned regular inspections;

30².2. in part in the event of planned regular inspections carried out at more frequent intervals than those provided for in paragraphs 25, 26, 26¹, 26², 26³ and 26⁴ of the Requirements with a view to inspecting compliance with legal provisions only for that part of activities which is related to the findings or the scope of previous inspections (e.g. part of activities for which inspection of compliance with legal provisions was not possible during previous inspections), participation of other institutions in the inspections, changes in legislation or changes in the conditions of economic entity’s activities and/or other objectively relevant factors. The economic entity shall be notified of the scope of the checklist to be applied during the aforementioned regular inspection in accordance with paragraph 42 of the Requirements;

30².3. in full in the event of an unplanned inspection when there is information or reasonable suspicion that economic entity’s activities may be in conflict with legal acts or not compliant with legal requirements, or in that part which relates to the information on non-compliance with legislation.

31. Unplanned inspections of economic entities shall be carried out when there are grounds specified in Article 33 Paragraphs 13 of the legal act referred to in paragraph 6.4 of the Requirements or in Article 28 Paragraph 1¹ of the legal act referred to in paragraph 6.2 of the Requirements.

32. An unplanned inspection of an economic entity shall be carried out by decision of the Head of the VATESI.

32¹. The checklists/reports of VATESI inspections carried out on the basis of checklists/reports shall be published in the Register of Legal Acts and on the VATESI website. These checklists/reports shall be approved by the Head of VATESI.

32². Checklists/reports shall be used:

32².1. in full in the case of a routine regular inspection;

32².2. in part in the case of a routine regular inspection, where the inspection is carried out to check only that part of the activity which is related to the results of previous inspections or the scope of previous inspections (for example, part of the activity could not be checked for compliance with the legislation in a previous inspection), the participation of other authorities in the inspections, the change in the legislation or in the conditions of the activity carried out by the economic entity, and/or any other objectively significant circumstances. The economic entity shall be informed of the extent to which the checklist/report will be used during the regular inspection provided for in this paragraph in accordance with the procedure set out in paragraph 42 of the Requirements;

32².3. in the case of an unplanned inspection, where information is available or reasonable suspicion arises as to the activities of the economic entity, which may be contrary to the legislation or non-compliant with the requirements of the legislation, either in full or in so far as it relates to the information concerning non-compliance with the legislation.

32³. The checklists/reports shall be reviewed and, if necessary, revised by VATESI twice a year, by 1 May and 1 November, taking into account the comments submitted by the economic entity whose activities have been inspected in the previous calendar half-year and by the staff of VATESI who have carried out the inspections, as well as the changes in the safety legislation where these circumstances exist.

CHAPTER VI DECLARATION OF COMPLIANCE WITH THE ESTABLISHED RADIATION PROTECTION REQUIREMENTS

33. Economic entities carrying out activities in the field of nuclear power with sources of ionising radiation, which require a licence or a temporary permit of the type referred to in Article 12(3)(4) of the legal act referred to in subparagraph 6.3 of the Requirements, or the person meets the requirements of Article 2(8) of the Law amending the Republic of Lithuania Law No. VIII-1019 on Radiation Safety, shall be entitled to declare the compliance of their activities with the requirements of the legislation regulating radiation safety by submitting a Declaration of Compliance with the radiation safety requirements (hereinafter referred to as the "Declaration") (Annex 2), provided that at the time of completion of the Declaration they have fulfilled all the requirements specified in the Declaration

34. Economic entities specified in paragraph **Error! Reference source not found.** of the Requirements, who seek to declare the compliance of their activities with the legal acts regulating radiation protection requirements for the previous year may submit the completed Declaration to the VATESI directly, remotely or by secure electronic means of communication by 31 January each year.

35. The VATESI may plan and carry out inspections of economic entities specified in paragraph **Error! Reference source not found.** of the Requirements, who submit the Declaration to the VATESI, less frequently than specified under paragraph 26 of these Requirements, but not less frequently than once in six years.

CHAPTER VII PARTICIPANTS OF THE INSPECTION

36. Inspections may be carried out by the state officials, civil servants and contractual employees of the VATESI (hereinafter – employees of the VATESI) authorised by the Head of the VATESI.

37. Observers may also participate in the inspection with employees of the VATESI. Observers may be employees of the VATESI, other public bodies, and representatives of scientific-technical support organisations, foreign countries or international organisations.

38. The inspection shall be carried out by the inspection commission or by one person. The planned inspection commission's head, members and observers shall be appointed by order of the Head of the VATESI, or, when the inspection is carried out at Ignalina NPP and the Supervision Division of the VATESI is responsible for the inspection, they shall be appointed in writing by the Head of the Supervision Division of the VATESI. When the inspection is carried out by one person, such person shall have the rights and obligations of the Head of the inspection commission carrying out the inspection. The inspection commission may be formed of separate groups. The work of these groups shall be run by group leaders appointed by the Head of the VATESI or by the Head of the Supervision Division of the VATESI.

39. Aims and duties of the observers participating in the inspection shall be to:

39.1. to obtain information on the issues examined during the inspection while observing the inspection;

39.2. to gain the inspection experience while observing the inspection;

39.3. to provide expert consultations to employees of the VATESI carrying out the inspection;

39.4. to supply with and/or perform the maintenance of technical tools necessary for the inspection commission members in order to carry out the inspection.

39.5. provide and/or service the technical means necessary for the members of the inspection commission to carry out the inspection.

40. In the case of unplanned inspection, its participants (the inspection commission or an employee of VATESI, if the inspection is conducted by one VATESI's employee, and observers) shall be appointed by order of the Head of VATESI. Where an unplanned inspection is conducted as part of an investigation into alleged violation specified in Article 47 Paragraphs 1 and/or 2 of the law referred to in paragraph 6.2 of the Requirements, the inspection commission shall be composed of employees of VATESI authorised to carry out the investigation.

41. Employees of the VATESI may conduct a joint inspection of the economic entity's activities together with employees of other bodies carrying out the supervision of economic entities. Where the inspection is initiated by another body carrying out the supervision of economic entities, such inspection shall be carried out in accordance with the procedure set by legal acts regulating the supervision activities of such body.

CHAPTER VIII PREPARATION FOR THE INSPECTION

42. An economic entity shall be informed in writing of the planned inspection by the National Information System for Delivery of Electronic Messages using the postal network, or, if the person does not have access to this system, by e-mail or post no later than 10 working days before the start of the inspection.

42¹. An economic entity may be not informed of a planned inspection in one or more of the cases set out in Article 8(3) of the legal act referred to in paragraph 6.3 of the Requirements.

43. The economic entity shall be notified of the envisaged unplanned announced inspection by a letter sent by post, fax or e-mail before a reasonable time which is consistent with Article 28 Paragraph 1² of the legal act referred to in paragraph 6.2 of the Requirements and which is fixed having regard to the time necessary for the economic entity to prepare for the inspection (e.g. to collect documents necessary for submission, to invite responsible persons).

44. The holder of VATESI issued licenses and permits shall be notified of the envisaged planned inspection of supplier of holders of VATESI issued licenses and permits, which is performed without by an authorised representative of the holder of VATESI issued licenses and permits, by a letter sent by post, fax or e-mail no later than ten working days before the beginning of the inspection.

45. When informing of an inspection to be carried out, the economic entity to be inspected shall be provided with a plan for a regular, special or technical inspection, which shall include:

45.1. the general information about the inspection:

45.1.1. the title of the inspection;

45.1.2. the subject matter (area) of the inspection;

45.1.3. the grounds for carrying out the inspection;

45.1.4. the inspection date;

45.1.5. the inspection type according to the criteria indicated under subparagraphs 9.1–9.2 of the Requirements;

45.1.6. the documents to be furnished to the VATESI by the economic entity (in advance and (or) during inspection);

45.1.7. technical instruments and personal protective means (e.g., special outfits) to be provided by the economic entity to the participants of the inspection;

45.1.8. the participants of the inspection;

45.1.9. a reference to the checklist/report and information on the extent to which the checklist/report will be used during the inspection, if the inspection is to be carried out using the checklist-report;

45.2. the agenda of the inspection.

46. Where appropriate and objectively necessary for performing the inspection, the economic entity shall be additionally provided with:

46.1. information and/or documents necessary for obtaining a permit for access to the economic entity's premises or territory, provided that the economic entity has established the procedure for access to its premises;

46.2. information on devices and other material valuables intended to be brought to the economic entity's premises or territory, provided that the economic entity has established the procedure for bringing such devices or other material valuables to, and taking them away from, its premises or territory;

46.3. information on the participation in the inspection of employees of another body supervising the economic entities' activities in the case of envisaged joint inspection.

47. Having received the information on the envisaged inspection, the economic entity shall:

47.1. within five working days or within the time frame specified in the letter of the VATESI (in the case of the unplanned announced inspection), notify the VATESI in writing of the preparedness for the envisaged inspection, the existing problems related to the performance of the inspection, proposals regarding the envisaged inspection and shall indicate the responsible employees who will participate in the inspection;

47.2. within five working days or within the time frame specified in the letter of the VATESI (in the case of the unplanned announced inspection), furnish the head of the inspection commission or the employee of the VATESI with documents indicated in a special or regular inspection plan by e-mail specified in the letter of the VATESI.

48. Having analysed the material received from the economic entity in respect of the envisaged inspection, the VATESI shall, where appropriate, update the inspection agenda provided for in the special or regular inspection plan.

49. In preparation for a planned inspection not notified in advance in accordance with paragraph 42¹ of the Requirements, or for an unplanned unannounced inspection, a plan for a regular, special or technical inspection shall be drawn up and communicated to the economic entity to be inspected before the inspection begins. This plan shall specify:

49.1. the general information about the inspection:

- 49.1.1. the title of the inspection;
- 49.1.2. the subject matter (area) of the inspection;
- 49.1.3. the grounds for carrying out the inspection;
- 49.1.4. the inspection date;
- 49.1.5. the inspection type according to the criteria indicated under subparagraph 9.2 of the Requirements;
- 49.1.6. the participants of the inspection;
- 49.2. the agenda of the inspection.

50. If any circumstances preventing from carrying out the inspection of which the economic entity has already been notified in accordance with the procedure set out under paragraphs 42–**Error! Reference source not found.** of the Requirements transpire, the VATESI shall forthwith inform the economic entity by e-mail and phone. If the Head of the VATESI decides to carry out the inspection at the time other than specified in the plan of inspections of the VATESI or not to carry out the inspection at all and to carry out the unplanned announced inspection at the time other than specified in the letter of the VATESI, the plan of inspections shall be respectively amended.

CHAPTER IX PERFORMANCE OF THE INSPECTION

51. Upon arrival to carry out an unplanned inspection, a person authorised by the economic entity shall be provided with the approved copy of the decision to carry out the unplanned inspection.

52. The inspection shall be opened by an introductory meeting at which the head of the inspection commission or the employee of the VATESI shall familiarise the economic entity's management and/or employees authorised thereby with the goals and agenda of the inspection. Where an inspection is carried out as part of the audit of the supplier of the holder of VATESI issued licenses and permits which is conducted by an authorised representative of the holder of VATESI issued licenses and permits, the inspection commission or the employee of the VATESI shall familiarise the employees authorised by the holder's of VATESI issued licenses and permits management and other participants of the inspection with the inspection goals at the introductory meeting of the audit.

53. The inspection commission or the employee of the VATESI shall perform the inspection following the inspection agenda provided for in the regular, special or technical inspection plan, and in the case of the inspection carried out as part of the audit of the supplier of the holder of VATESI issued licenses and permits which is conducted by an authorised representative of the holder of VATESI issued licenses and permits – following the holder's of VATESI issued licenses and permits audit agenda. By decision of the head of the inspection commission or the employee of the VATESI the inspection agenda may be changed in the light of the information received during the inspection.

54. During inspection, employees of the VATESI obtain the information:

- 54.1. by listening to verbal reports of the authorised employees of the economic entity;
- 54.2. during interviews with the authorised employees of the economic entity;
- 54.3. by observing the activities carried out by the economic entity;
- 54.4. by examining the equipment and other facilities;
- 54.5. by analysing the economic entity's documents.

55. During inspection, employees of the VATESI shall collect the information by taking notes, making copies of documents, taking photos, filming and/or using other technical aids.

56. During inspection, authorised employees of the economic entity subject to the inspection shall disclose information necessary for achieving the goal of the inspection and assessing whether the economic entity's activities meet the legal requirements and nuclear safety normative technical documentation used as a basis in carrying out the inspection. Before disclosing the information which constitutes commercial (industrial) or professional secrecy and/or the information the use of which is restricted otherwise, the head of the inspection commission or the employee of VATESI

shall be notified to the effect. Such information shall be managed in line with legal acts and/or contracts, if any, concluded between the economic entity and VATESI, establishing restrictions on the use of the information disclosed by the economic entity. If the economic entity discloses the information which constitutes a state secret or an official secret, the economic entity and the employees of VATESI shall be guided by legal acts laying down the procedure of work with classified information.

57. The inspected economic entity shall:

57.1. ensure that the employees of the VATESI are not prevented from exercising their rights specified under Article 12 Paragraph 2 of the Law referred to in subparagraph 6.2 of the Requirements and paragraph 15 of the legal act referred to in subparagraph 6.6 of the Requirements;

57.2. where appropriate, arrange for the participation in the inspection of additional employees of the economic entity who are responsible for the areas of activities covered by the inspection. At the request of employees of the VATESI, persons authorised by the economic entity must arrive to the official premises of the VATESI within the time limits specified by the VATESI and provide additional information and/or additional documents. Where due to objective reasons the persons authorised by the economic entity are unable to arrive and provide additional information and/or additional documents within the specified time limits, the economic entity may submit a reasoned request to the VATESI to extend the time limit;

57.3. before entering the economic entity's territory or premises, inform employees of the VATESI and observers of the danger to health or safety, if it is likely to occur in such territory or premises;

57.4. provide employees of the VATESI and observers carrying out the inspection with premises appropriate for work with documents and information collected during the inspection and, where appropriate, provide access to the internet and/or means of communication.

58. Having detected any acts constituting a violation specified in Article 6 Paragraph 3 Subparagraphs 5 and 6 of the law referred to in paragraph 6.2 of the Requirements, the inspection commission's head or the employee of VATESI must take actions specified in the legal act referred to in paragraph 6.11 of the Requirements.

58¹. If a VATESI employee detects a violation during inspection in the premises of an economic entity or on-site inspection that, if not stopped, may cause damage related to the dangerous effects of ionising radiation on NF's employees, residents, their property and/or the environment, the VATESI employee shall immediately order the representatives of the economic entity to terminate the violation so that to prevent damage.

59. The inspection shall be finalised by a meeting of the inspection commission or the employee of the VATESI with the economic entity's management or employees authorised thereby. During such meeting the inspection commission's head or the employee of the VATESI shall summarise the information obtained during the inspection and shall present verbally the preliminary findings of the inspection.

60. The results of the inspection shall be documented in the inspection report or the checklist/report, if the inspection was carried out in accordance with a checklist/report approved by the Head of VATESI, prepared in accordance with the procedures set out in Chapter X of the Requirements.

61. Information on the inspection carried out, other than information on the fact that an inspection has been carried out, shall be made available to the media and to other persons not involved in the inspection only after the inspection report or the completed checklist/report has been approved. The following information shall be provided to the media: the name of the inspected economic entity, the title of the inspection, the date of the inspection, the spheres of activity of the economic entity inspected and the summary results of the inspection.

CHAPTER X
PROVISION OF ADDITIONAL INFORMATION, DRAWING UP OF THE INSPECTION REPORT AND ADOPTION OF THE DECISION

62. When analysing the information obtained during the inspection, the head or member of the inspection commission or the employee of VATESI may request additional information from the economic entity by e-mail indicated by the economic entity's authorised person or by a letter. In that case the economic entity's authorised person shall provide the requested information by e-mail specified by the inspection commission's head or member or the employee of VATESI, or by a letter, no later than within 5 working days of the day of receipt of the request.

63. The results of the inspection shall be documented in the inspection report in the form set out in Annexes 3 and 4, or in the checklist/report if the inspection was carried out in accordance with a checklist/report approved by the Head of VATESI. The report form set out in Annex 4 to the Requirements shall be completed after a technical inspection where safety-important pressure components (equipment and piping) have been inspected together with an authorised representative of the economic entity, otherwise the report form set out in Annex 3 to the Requirements shall be completed after the inspection, or the form of the checklist/report where the inspection has been carried out in accordance with the checklist/report approved by the Head of VATESI. The inspection report shall describe the progress of the inspection, identify any violations, minor violations and non-compliances with good practice identified during the inspection, the conclusions of the inspection and/or proposals to the Head of VATESI for the application of sanctions. The checklist/report shall contain the violations, minor violations and non-compliances with good practice, the conclusions of the inspection and/or proposals to the Head of VATESI for the application of sanctions. In the case set out in paragraph 58¹ of the Requirements, the inspection report shall note in the description of the inspection process or in the checklist/report the findings of the inspection, the fact of the instruction to terminate the violation, the representative of the economic entity who was instructed to terminate the violation, and an indication of whether and how this violation was terminated.

64. If violations have been detected during the inspection, the authorised person of the economic entity shall be informed of the draft inspection report or of the draft checklist/report completed. In other cases, by decision of the head of the inspection commission, a member of the commission or a VATESI staff member, a person authorised by the economic entity may be provided with the draft inspection report or the draft checklist/report by e-mail. The economic entity's authorised person may submit reasoned proposals and comments to VATESI, by e-mail specified by the head of the inspection commission, a member of the commission or VATESI staff, no later than within the time limit specified by the head of the inspection commission or a VATESI staff member, which may not be shorter than 3 working days. After analysing these comments, the final inspection report or checklist/report shall be prepared by the inspection commission or a VATESI staff member.

64¹. The final inspection report shall also include:

64¹.1. information on violations and/or minor violations that have been corrected at the time of the inspection report, as referred to in paragraph 73¹ of the legal act referred to in paragraph 6.11 of the Requirements;

64¹.2. the fact that the draft of this report was made available to the economic entity for information, indicating when, to whom and by what means it was made available, whether comments and/or proposals were received from the economic entity, and if so, when and in what manner, and the content of the key comments and/or proposals.

65. The inspection report or checklist/report shall be signed by the head of the inspection commission, or in his absence by a member of the commission or a VATESI staff member, and shall be approved by the head of VATESI not later than 20 working days after the inspection of the economic entity. By decision of the Head of VATESI, the deadline for the preparation of the inspection report or the checklist/report may be extended by no more than 20 working days by informing the economic entity in writing, which shall be sent via the National Information System

for Delivery of Electronic Messages using the postal network, or, in the case of a person who does not have access to this system, by e-mail and/or registered letter.

66. The inspection report or the checklist/report shall be sent to the economic entity no later than 3 working days after the approval of the inspection report or the checklist/report, in accordance with the procedure set out in paragraphs 67 to 70 of the Requirements. In the event that the results of the inspection relate to an employee or employees seconded from another economic entity, the information relating to those employees shall also be sent to that other economic entity.

67. An inspection report, which contains the information which corresponds to, or constitutes, a state secret or an official secret shall be respectively marked as classified. Where the information is marked as classified, the correspondence (sending of the inspection report, provision of information on the elimination of violations and non-conformities with good practices) with the economic entity shall meet the requirements specified in the legal act referred to under subparagraph 6.5 of these Requirements and in the implementing legislation of such legal act.

68. In the event of violations detected during the inspection, the following measures shall be taken in accordance with the procedure laid down in the legislation referred to in paragraphs 6.2, 6.3 and 6.11 of the Requirements:

68.1. if a decision is taken to issue a mandatory requirement of any type, the inspection report or the checklist/report shall be sent to the economic entity, by fax or e-mail (if the economic entity has them) and by registered post, together with the mandatory requirement issued by the Head of VATESI, in accordance with the procedure laid down by the legal act referred to in subparagraph 6.11 of the Requirements, except as provided for in paragraph 58 of the Requirements. Where a mandatory requirement is issued in the case referred to in paragraph 58 of the Requirements, the inspection report or the checklist/report shall be sent separately to the economic entity within the time limits set out in paragraph 66 of the Requirements;

68.2. if a decision is taken to issue a warning to the persons referred to in Article 8(1) of the legal act referred to in subparagraph 6.3 of the Requirements, concerning the possible suspension of work with a particular source of ionising radiation, the inspection report or the checklist/report shall be sent to the person, by fax or by electronic mail (if the economic entity has them) and by registered letter, together with a copy or extract of the order of the Head of VATESI approved in accordance with the procedure laid down in the legal act referred to in paragraph 6.11 of the Requirements.

69. If during the inspection insignificant violations and/or cases of non-conformities with good practices are identified together with violations, the economic entity shall be informed about the findings of the inspection in accordance with paragraph 68 of the Requirements.

70. In all other cases when no violations are identified during the inspection, the findings of the inspection shall be notified to the economic entity by means of a letter, including the inspection report, within the time limits specified in paragraph 66 of the Requirements.

70¹. The letter communicating the results of the inspection to the economic entities referred to in paragraph 26³ of the Requirements may also specify, with a view to implementing the principle of provision of methodological assistance set forth in Article 36² Paragraph 1 Subparagraph 5 of the legal act referred to in paragraph 6.4 of the Requirements, factors identified by inspection participants as likely to lead to future violations of legal requirements and/or nuclear safety requirements laid down in the normative technical documentation which the management of the economic entity should assess and take corrective actions on its own discretion.

70². Paragraphs 64 to 66 and 68 to 70¹ of the Requirements shall not apply where the inspection was carried out in the context of an investigation into a possible violation referred to in subparagraph 6.2 of paragraph 6 of the Requirements, in accordance with Article 47(1) and/or (2) of the Law referred to in the Requirements. In such a case, the inspection report or the checklist/report shall be signed by the head of the inspection commission, a member of the commission or a VATESI staff member and approved by the Head of VATESI at the latest by the end of the deadline for the completion of the investigation (in accordance with the Law referred to in Article 48(2) of the Law referred to in paragraph 6.2 of the Requirements). The inspection report or checklist/report

approved for the economic entity by the Head of VATESI shall be sent:

70².1. with an enclosed notice, and by the time limits, specified in paragraph 60 of the legal act referred to in paragraph 6.11 of the Requirements, if the decision is adopted to initiate proceedings for alleged violation;

70².2. with an enclosed copy of the decision, and by the time limits, specified paragraph 60 of the legal act referred to in paragraph 6.11 of the Requirements, if the decision is adopted to terminate investigation for the alleged violation.

CHAPTER XI
SUPERVISION OF THE ELIMINATION OF VIOLATIONS, INSIGNIFICANT
VIOLATIONS AND NON-CONFORMITIES WITH GOOD PRACTICES IDENTIFIED
DURING INSPECTIONS

71. Having received the mandatory requirement issued in accordance with the legal act referred to in paragraph 6.2 of the Requirements, the economic entity shall, no later than within 20 working days of the day of receipt of such order, or in the case of applying for extension of the time limit for the implementation of the mandatory requirement – within 20 working days of the day of the decision on the extension or non-extension of the term of implementation of the mandatory requirement, but not exceeding the time limit specified in the mandatory requirement, prepare and submit the plan of measures for the implementation of the mandatory requirement issued by the Head of VATESI (hereinafter – “the plan of measures”), providing for specific measures and precise deadlines of their implementation which shall not exceed the final deadline fixed by the Head of VATESI for the elimination of violations and/or other time limits for the implementation of the mandatory requirement. Where the inspection reveals a serious violation referred to in paragraph 58 of the Requirements or an insignificant violation, in respect of which the economic entity is issued a written order to eliminate the insignificant violation of legal requirements (hereinafter – OEIV), the plan of measures shall not be drawn up and the identified violations must be eliminated and/or other mandatory requirements must be fulfilled within the time limit specified in the mandatory requirement, whereas insignificant violations must be eliminated within the time limit set (or extended) in the OEIV.

72. VATESI shall, no later than 20 working days after receipt of the plan of measures, submit its conclusions in writing on the acceptability of the plan. A plan of measures shall be considered acceptable where the measures proposed to remedy the violations ensure that the violations are remedied in such a way that the activities carried out or planned by the economic entity comply with the legislation and the normative technical documents on nuclear safety.

73. The economic entity, having implemented the particular measure or measures according to the plan of measures shall, within twenty working days of the end of implementation of such measure or measures, notify to the effect the VATESI, by submitting the documents justifying the implementation of the measures. VATESI shall provide the economic entity with its written conclusions on the acceptability of these documents no later than within twenty working days of the day of receipt of the documents.

74. In order to change the particular measures specified in the plan of measures or the time limits for their implementation, the economic entity shall notify to the effect VATESI, by providing a justification of such a decision. The proposed time limits for the implementation of the measures shall not exceed the final deadline fixed for the elimination of violations and/or any other time limits for the implementation of mandatory requirements determined by the Head of VATESI. The final deadline for the elimination of violations and/or the implementation of other mandatory requirements fixed by the Head of VATESI may be modified in the cases and in accordance with the procedure specified in legal acts referred to in paragraphs 6.2 and 6.11 of the Requirements.

75. The economic entity which implemented the mandatory requirement shall notify VATESI to this effect within 20 working days, providing the following information:

75.1. date of elimination of the violation;

75.2. specific measures applied to eliminate the violation identified;

75.3.reporting documents supporting the implementation of the measures, as submitted to VATESI earlier, indicating the date of submission and the reference number of the document.

75¹. VATESI shall submit its conclusive findings in the mandatory requirement specified in Article 6 Paragraph 2 of the law referred to in paragraph 6.2 of the Requirements (whether violations have been properly eliminated) and/or in the mandatory requirement referred to in Article 6 Paragraph 3 (whether to invalidate the mandatory requirement) to the economic entity within 20 working days of the information provided by the economic entity regarding the implementation of the mandatory requirement.

75². Insignificant violations identified during the inspection shall be eliminated in the procedure established in the legal act referred to in paragraph 6.11 of the Requirements.

76. In the case of non-conformities with good practices identified during the inspection, the economic entity shall, no later than within twenty working days of the day of receipt of the inspection report, notify the VATESI of the adopted decision whether or not the corrective measures will be applied, and, if the answer is positive, of the corrective measures to be applied, specifying such measures and the planned time limits of their implementation.

77. After implementing the corrective measures to be applied, the economic entity shall, within twenty working days of the end of implementation of such measures, notify to the effect the VATESI and provide the documents justifying their implementation. VATESI shall provide the economic entity with its written conclusions on the acceptability of these documents no later than within twenty working days of the day of receipt of the documents.

CHAPTER XII FINAL PROVISIONS

78. In carrying out the inspections, VATESI shall not be liable for the safety of the economic entity's activities.

79. Inspections performed by the VATESI:

79.1. do not diminish the economic entity's responsibility for the safety of the NF and other activities related to the use of the nuclear materials and/or nuclear fuel cycle materials in order to protect employees, people and environment from harmful effects of ionising radiation;

79.2. do not discharge the economic entity from the obligation to ensure the quality of its activities and the safety of the NF and other activities related to the use of the nuclear materials and/or nuclear fuel cycle materials.

80. The VATESI shall publish on its internet site the information specified in Article 36⁵ Paragraph 2 of the legal act referred to under subparagraph 6.4 of the Requirements.

(Declaration of compliance with the established radiation protection requirements form)

**DECLARATION OF COMPLIANCE WITH THE RADIATION SAFETY
REQUIREMENTS**

_____ 20__

I,

_____,
(Head of a legal entity or a natural person holding a licence or temporary permit issued by the State Nuclear Power Safety Inspectorate or the Radiation Protection Centre (hereinafter referred to as the holder of the licence or temporary permit),
full name)

_____,
(Address of the registered office of the holder of the licence or temporary permit (legal entity) or address (natural person), e-mail address and telephone number)

confirm the compliance of the activity for which the State Nuclear Power Safety Inspectorate or the Radiation Protection Centre has issued a licence or temporary permit

(Number and type of licence or temporary permit)

with the requirements of legislation on radiation safety:

Ref . No.	Description of the radiation safety requirement	Does the holder of the licence or temporary permit meet the requirement?
1.	Is there a valid radiation safety certificate(s) for the person responsible for radiation safety or for the staff of the service responsible for radiation safety and for all staff listed in the Annex to the licence or temporary permit?	
2.	Is there an approved up-to-date list of all workers working in an ionising radiation environment in the nuclear facility (hereafter referred to as the "worker"), divided into categories A and B?	
3.	Is there evidence of the qualifications of all workers (except where the worker is performing work for which no specific qualifications or professional skills are required)?	
4.	Are health checks for category A workers carried out at least once a year?	
5.	a) Are records kept of monitoring the workers' individual exposures?	
	b) Are data on monitoring the workers' individual exposure retained for the duration of the worker's working life and beyond, until the worker	

	reaches (or is due to reach) the age of 75 years, and for at least 30 years after the end of the work involving occupational exposures?	
6.	Is the seconded worker made aware of their exposure data at the end of their work and are their Seconded Worker's Exposure Dose Passport returned to the Radiation Protection Centre in time (within 10 working days)?	
7.	Are all workers familiar with their radiation safety instructions?	

and provide the following data on the activities carried out and planned:

Ref · No.	Activities carried out in the previous calendar year, number and date of the contract with the organisation operating the nuclear facility	Comment
1. 2. ...		
	Activities carried out and planned to be carried out in the current calendar year, number and date of the contract with the organisation operating the nuclear facility	
1. 2. ...		

Person who has carried out the assessment of compliance with the requirements of legislation governing radiation safety:

(job title)

(signature)

(full name)

Holder of the licence or temporary permit:

(job title)

(signature)

(full name)

(Regular, technical or special inspection report form)

STATE NUCLEAR POWER SAFETY INSPECTORATE

APPROVED by
(Position)
(Signature)
(Forename and surname)

INSPECTION REPORT

_____ No _____
(date) Vilnius

Economic entity's name		
Inspection title		
Inspection purpose		
Inspection date		
Beginning of inspection	(h. min.)	
End of inspection	(h. min.)	
Inspection ground		
Inspection type	Planned	
	Unplanned announced	
	Unplanned unannounced	
Inspection character	Regular	
	Technical	
	Special	
Inspection participants (Forename and surname, position; the institution, body or organisation shall be specified if the inspection participant is not an employee of the State Nuclear Power Safety Inspectorate (VATESI))	Inspection commission's head or employee of VATESI –	
	Commission members: (members of group I, II ... of the inspection commission, where groups are formed within the inspection commission)	
	Observers: (observers of group I, II ... of the inspection commission, where groups are formed within the inspection commission)	
Legal acts and nuclear safety normative technical documents (hereinafter – NTD), on the ground of which the inspection is carried out		

DESCRIPTION OF INSPECTION PROCESS			
INSPECTION RESULTS			
Seq. No	Violation	NTD and legal acts	
Seq. No	Insignificant violation	NTD and legal acts	
Seq. No	Non-conformities with good practices	Documents	
Summary of inspection results		Number of violations	
		Number of insignificant violations	
		Number of cases of non-conformities with good practices	
INSPECTION FINDINGS AND/OR PROPOSALS for APPLICATION OF SANCTIONS			
<p>This report, when it contains final decisions, may be appealed against, at the appellant's choice, with the Chief Administrative Disputes Commission (<i>address</i>) or Vilnius Regional Administrative Court (<i>address</i>) in accordance with the procedure set out by the Law on Administrative Proceedings of the Republic of Lithuania no later than within one month of the day of receipt of this report.</p>			

ENCLOSED. Title, number of pages

 (Position of the head of the inspection
 commission or employee of the VATESI)

 (signature)

 (forename and surname)

(Technical inspection report form)

STATE NUCLEAR POWER SAFETY INSPECTORATE

APPROVED by
(Position)
(Signature)
(Forename and surname)

TECHNICAL INSPECTION REPORT

_____ No _____
(data)
Vilnius

Economic entity's name	
Inspection title	
Inspection purpose	
Inspection date	
Beginning of inspection	(h. min.)
End of inspection	(h. min.)
Inspection ground	
Inspection type	Planned
	Unplanned announced
	Unplanned unannounced
Inspection character	After registration before start-up – commissioning works <input type="checkbox"/>
	Periodic during operation <input type="checkbox"/>
	Early, where appropriate <input type="checkbox"/>
Inspection actions	External examination <input type="checkbox"/>
	Internal examination <input type="checkbox"/>
	Hydraulic tests <input type="checkbox"/>
Inspection participants (Forename and surname, position; the institution, body or organisation shall be specified if the inspection participant is not an employee of the State Nuclear Power Safety Inspectorate (VATESI))	Inspection commission's head or employee of VATESI
	Commission members: (members of group I, II ... of the inspection commission, where groups are formed within the inspection commission)
	Observers: (observers of group I, II ... of the inspection commission, where groups are formed within the inspection commission)

Legal acts and nuclear safety normative technical documents (hereinafter – NTD), on the ground of which the inspection is carried out			
DESCRIPTION OF INSPECTION PROCESS			
INSPECTION RESULTS			
Seq. No	Violation	NTD and legal acts	
Seq. No	Insignificant violation	NTD and legal acts	
Seq. No	Non-conformities with good practices	Documents	
Summary of inspection results		Number of violations	
		Number of insignificant violations	
		Number of cases of non-conformities with good practices	
INSPECTION FINDINGS AND/OR PROPOSALS for APPLICATION OF SANCTIONS			
<p>This report, when it contains final decisions, may be appealed against, at the appellant's choice, with the Chief Administrative Disputes Commission (<i>address</i>) or Vilnius Regional Administrative Court (<i>address</i>) in accordance with the procedure set out by the Law on Administrative Proceedings of the Republic of Lithuania no later than within one month of the day of receipt of this report.</p>			

ENCLOSED. Title, number of pages

(Position of the head of the inspection
commission or employee of the VATESI)

(signature)

(forename and surname)